

Report to Joint Consultative and Safety Committee

Subject: Review of Gifts and Hospitality Code of Practice for Members and Officers

Date: 26 February 2019

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1. Purpose of the Report

To seek agreement for minor amendments to the Gifts and Hospitality Code of Practice for Members and Officers and referral to Appointments and Conditions of Service Committee for formal approval.

Recommendation

THAT the minor amendments to the Gifts and Hospitality Code of Practice for Members and Officers set out at Appendix 1 to this report be agreed and referred to Appointments and Conditions of Service Committee for formal approval.

2. Background

- 2.1 The Council has a Gifts and Hospitality Code of Practice for Members and Officers to enable Members and Officers to decide on the circumstances and the manner in which gifts and hospitality may be accepted.
- 2.2 The Gifts and Hospitality Code of Practice for Members and Officers has been in existence for several years and is in need of review and update. At its meeting on 30 August 2018, the Standards Committee considered the current document and agreed that a light touch update should be carried out as the document has stood the test of time.
- 2.3 A light touch review has been carried out and an updated version of the Code of Practice, which will be considered by Standards Committee on 21 February 2019, is attached at Appendix 1. For ease of reference the amendments are shown in strike out and in red.
- 2.4 The Code of Practice forms part of the Council's employee's terms and

conditions of employment and as such amendments require approval via Joint Consultative and Safety Committee and Appointments and Conditions of Service Committee. Standards Committee has therefore been asked to agree the minor amendments and refer the Code of Practice to JCSC and Appointments and Conditions of Service Committee for formal approval. Feedback on the decision of Standards Committee will be provided to JCSC at the meeting.

3. Proposal

It is proposed that the minor amendments to the Gifts and Hospitality Code of Practice for Members and Officers set out at Appendix 1 to this report be agreed and referred to Appointments and Conditions of Service Committee for formal approval.

4. Resources Implications

None.

5. Appendices

Appendix 1 – Updated Gifts and Hospitality Code of Practice for Members and Officers.

6. Background papers

None identified.